LIMITED TENDER NOTICE-TWO STAGE BIDDING

Sealed limited tenders are invited from the reputed firms to supply, installation and implementation of **Students Registration and Information Portal** for the University. Maximum cost of work should not exceed Rs. 2,00,000/- inclusive of all taxes. The tender will be accepted up to 07/06/2019 (11.30 AM) and will be opened on the same day at 11.45 AM by the committee in the office of Dean, SKNCOA, Jobner. Dean/Convener, Tender Committee has all rights to accept/reject any tender without assigning the reason thereof. Goods and services will be F.O.R. Jobner. Tender documents and other details are available on SPPPortal sppp.rajasthan.gov.in and University website www.sknau.ac.in.

Copy to:-
1. The Comptroller SKN Agriculture University, Jobner
2. The Convener/ Member, Tender Committee
3. M/S
4. The T.O. SKN Agriculture University, Jobner
5. Webmaster, SKNAU for uploading on SPP Portal and University Website
6. Notice Board-office/Municipal Board/Market

DEAN
Two Bid System (Technical and financial):

The twobid system will be followed for this tender. Bidder is advised to carefully read this tender document before submitting his bid. In this system, bidder must submit his offer in two separate sealed envelopes as explained below.

(A) Envelope No.1 “Technical Bid” shall contain documents for the following eligibility

**Technical Bid**

<table>
<thead>
<tr>
<th>S.N.</th>
<th>A. Specification of the Portal</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The proposed information system can have following three sections:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Super Administrator: and also be responsible to dynamically add/edit/ remove colleges and students.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Administrator: Individual College will have admin login as created by super admin. The entire Master data entry and maintenance task will be performed in this section. All the information related to student such as master data, examination marksheets, registration forms etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Student: Will be able to pay fees online, fill examination forms and download admit cards</td>
<td>Lifetime License with source code</td>
</tr>
</tbody>
</table>

The following features needs to be incorporated to portal

1. Enrolment Form Filling
2. Uploading of Students documents
3. Registration Fee Online submission through PG/easypay
4. Registration Form Verification
5. Payment receipt print
6. Semester wise Marksheets of Individual Student (UG/PG/Ph. D.) with Data Entry provision
7. Examination Registration
8. Admit Card Generation and Download
9. SMS Gateway
10. All reports – MIS
11. Hostel Registration

B. A Firm has to arrange a Demo/Presentation of the module on the same day of Tender Opening date and will be technically qualified only after the satisfactory Demo before the Tender Committee.
Scope of Work:

1. The firm has to do initial data entry. All the cost related to data entry will be borne by the firm.
2. Proposed portal capable of add/edit/delete any number constituent colleges and students.
3. The front end interface must be accessible from university website.
4. The formats of all the required reports should be done in consultation to the undersigned.
5. All necessary hardware or web server, web space will be provided by the university.
6. All necessary Master data will be supplied by the university and successful bidder will be responsible to integrate them with proposed portal.
7. Successful bidder will appoint its staff for the implementation of Portal.
8. Successful bidder will install portal in the 45 (Forty Five) days from the date of Purchase Order (T).
9. Customization / UAT (User Acceptance Test) as per the university requirements must be completed within T+60 days.
10. In case of Bidder fail to fulfill any conditions his work order will be cancelled.
11. Maximum cost of work should not exceed Rs. 2,00,000/- inclusive of all taxes.
12. Sealed envelopes containing rates and technical details must reach to The Dean, SKN College of Agriculture, Jobner within due date mentioned above. Bidder will be responsible for any delay and the college will not consider the bid reaching after the last date.
13. “Quotation for Students Registration and Information Portal” must be mentioned on the envelope.

Terms & Conditions:

1. A Bid Security amount of Rs. 5000/- will be deposited by the selected firm (Work order awardee) refundable at the end of year after satisfactory completion.
2. Bids (Technical & Commercial) in separate sealed cover with company seal and signature on every page are invited for and on behalf of SKNAU, Jobner. Please superscribe the above mentioned Title and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid. Both the envelopes must be enclosed in a third sealed envelope and superscribed with the Tender number and due date.
3. The bidder must sign and seal all the tender documents.
4. Software and training will be provided by tenderer/firms. Any future update of the module should be provided free of cost.
5. The firm must provide the module only after proper testing. Integrity of Data must be ensured at every point.
6. The rates quoted for the articles should include installation, taxes and other charges, if any, FOR Jobner.
7. The firm must provide the module within 45 days from the date of purchase order.
8. Service Tax, if applicable must be mentioned in the quotation.
9. No advance payment will be done. 90% payment will be released after the installation and successful implementation and issuance of the satisfactory report. Final 10% payment at the end of the completion of satisfactory first year.
Technical Bid (Attach Documentary Proofs)

1. The firm has to submit their GST/service tax/VAT/TIN registration number along with the quotation otherwise the tender will not be considered. The firm must be registered in software development or supply.
2. ISO Quality Certification
3. Turnover of Average of Rs 10 lakhs for the last three years
4. Satisfactory report of last executed work order

B) Envelope No.2 “Financial Bid” shall contain The Price Bid Format is given below and Bidders are required to fill this up correctly with full details on their letter heads:

Financial Bid

<table>
<thead>
<tr>
<th>S.N.</th>
<th>Students Registration and Information Portal Module</th>
<th>Qty</th>
<th>Total Cost (Rs) inclusive of taxes, if applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>As per specifications mentioned including AMC charges for the first year</td>
<td>1</td>
<td>License with source code</td>
</tr>
<tr>
<td>2</td>
<td>AMC cost of the software module from second year onwards. Note: To be mentioned in percentage only against S.N. 1.</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Seal and Sign of Bidder