



CENTER FOR INFORMATION MANAGEMENT &
COMPUTER APPLICATIONS (CIMCA)

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SRI KARAN NARENDRA AGRICULTURE UNIVERSITY, JOBNER

INCHARGE
SURESH KR SHARMA

Date: 05-11-2016
No. CIMCA/SKNAU/2016/697-702

LIMITED TENDER NOTICE-TWO STAGE BIDDING

Sealed limited tenders are invited from the reputed firms to supply, installation and implementation of **Academic Information Portal** for the University. Maximum cost of work should not exceed Rs. 2, 00, 000/- inclusive of all taxes. The tender will be accepted up to 15/11/2016 (10.45 AM) and will be opened on the same day at 11.00 AM by the committee in the office of CIMCA, SKNAU, Jobner. The Incharge CIMCA, SKNAU, Jobner/Convener, Tender Committee has all rights to accept/reject any tender without assigning the reason thereof. Goods and services will be F.O.R. Jobner. Tender documents and other details are available on SPP Portal sppp.rajasthan.gov.in and University website www.sknau.ac.in.


Incharge, CIMCA

Copy to:-

1. The Comptroller SKN Agriculture University, Jobner
2. The Convener/ Member, Tender Committee.....
3. M/S.....
4. The T.O. SKN Agriculture University, Jobner
5. Webmaster, SKNAU for uploading on SPP Portal and University Website
6. Notice Board-office/Municipal Board/Market

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Incharge, CIMCA

Two Bid System (Technical and financial):

The two bid system will be followed for this tender. Bidder is advised to carefully read this tender document before submitting his bid. In this system bidder must submit his offer in two separate sealed envelopes as explained below.

(A) Envelope No.1 "Technical Bid" shall contain documents for the following eligibility

Technical Bid

S.N.	A. Specification of the Portal	Quantity
1	<p>The proposed information system can have following three sections:</p> <ul style="list-style-type: none">• Administrator: The entire Master data entry and maintenance task will be performed in this section. Administrator will be posting availability of staff members, In case any faculty is on leave than he will co-ordinate with respective HOD and will post name of alternative faculty. Administrator will also be responsible to dynamically add/edit/remove colleges, faculties, staff and students.• Faculties: Faculties will update prior to class, what they are planning to teach on date specified along with brief description. And once class is finished they will post number of students attended the class. They will also able to post their availability or non-availability for the class with due permission of their HOD's. Also able to generate and print various report and consolidation reports (Pre Design).• Student: Will only be able to view schedules and teaching plans posted by respective faculties and their availability or non-availability. Daily / Weekly / Monthly printable scheduled will also be available to the students. Short attendance students/parent will be notified through sms/email.• The faculties and students will be able to access this on any internet enable device, including their phone, tablets etc. accordingly following applications need to be developed to be used by staff and students:<ul style="list-style-type: none">○ Web Based Application○ Android Application○ Windows Mobile Application○ iPhone application• The mobile applications will have push notification features, so that user (staff and student) will get notified whenever a new schedule or change in schedule is there. In turn as a part of process an Identity Management system will also be developed	1 License with source code

and delivered. All the data will be encrypted during the communication and even on server for the security reasons.

- A university event / holiday calendar can also be available to all.
- Provision for Faculty profile
- **Reports:** All the pre-designed reports related to attendance and lecture schedule in consultation to the under-signed such as:

1. Report on Classes by the Faculty
2. Report on Attendance of Student pre day/ per Month / per Semester / since joined. (till Data available)
3. Report on Attendance of Faculty pre day/ per Month / per Semester / since joined. (till Data available)
4. Report on Performance of the Student to Parents.
5. Report on Cumulative Performance of Student Since Joined a Course.
6. Report on Cumulative Performance of a Class.
7. Report on Performance of a Faculty.
8. Report on Absence of a student for Consecutive X Days
9. Report on Absence of a Faculty for Consecutive X Days
10. Daily Time schedule of all faculties and their Class rooms
11. Report on Complains by Students
12. Report on Complains by Parents
13. Report on Complains by Faculties
14. Event / Exams schedule Report
15. Report of Faculty and their qualifications years in the organization and total years of experience.
16. Any other, in consultation to the procurement entity.

B. A Firm has to arrange a Demo/Presentation of the module on the same day of Tender Opening date and will be technically qualified only after the satisfactory Demo before the Tender Committee.

Scope of Work:

1. The firm has to do initial data entry and has to depute an operator onsite for the maintenance and troubleshooting of the portal for the first year. All the cost related to data entry operator will be borne by the firm.
2. Proposed portal capable of add/edit/delete constituent colleges, faculties, staff and students.
3. The front end interface must be accessible from university website.
4. The formats of all the required reports should be done in consultation to the undersigned.
5. All necessary hardware or web server, web space will be provided by the university.
6. All necessary Master data will be supplied by the university and successful bidder will be responsible to integrate them with proposed portal.
7. Successful bidder will appoint its staff for the implementation of Portal.



8. Successful bidder will install portal in the 30 (Thirty) days from the date of Purchase Order (T).
9. Customization / UAT (User Acceptance Test) as per the university requirements must be completed within T+45 days.
10. In case of Bidder fail to fulfill any conditions his work order will be cancelled.
11. Maximum cost of work should not exceed Rs. 2, 00,000/- inclusive of all taxes.
12. Sealed envelopes containing rates and technical details must reach to Incharge CIMCA, SKN University, Jobner within due date mentioned above. Bidder will be responsible for any delay, and The University will not consider the bid reaching after the last date.
13. "Quotation for Academic Information Portal" must be mentioned on the envelope.

Terms & Conditions:

1. Bids (Technical & Commercial) in separate sealed cover with company seal and signature on every page are invited for and on behalf of SKNAU, Jobner. Please superscribe the above mentioned Title and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid. **Both the envelopes must be enclosed in a third sealed envelope and super scribed with the Tender number and due date.**
2. The bidder must sign and seal all the tender documents.
3. Software and training will be provided by tenderer/firms. Any future update of the module should be provided free of cost.
4. The firm must provide the module only after proper testing. Integrity of Data must be ensured at every point.
5. The rates quoted for the articles should include installation, taxes and other charges, if any, FOR Jobner.
6. The firm must provide the module within 30 days from the date of purchase order.
7. Service Tax, if applicable must be mentioned in the quotation.
8. **The firm has to submit their service tax/VAT/TIN registration number along with the quotation otherwise the tender will not be considered. The firm must be registered in software development or supply.**
9. No advance payment will be done. 50% payment will be released after the installation and 40% payment after successful implementation and issuance of the satisfactory report. Final 10% payment at the end of the completion of satisfactory first year.
10. निर्धारित समय में सामग्री/कार्य की आपूर्ति नहीं करने पर सामान्य वित्तीय एवं लेखा नियमों के अन्तर्गत नियमानुसार लिक्विडेटेड डेमेज राशि 2.5 से 10.0 प्रतिशत वसूल की जाएगी। यदि परिसमापित क्षति के साथ सुपुर्दगी की विभिन्न आदेशों में लिखित अवधि में वृद्धि की हो तो प्रदाय नहीं किये गये कार्यों के लिए निम्नलिखित प्रतिशत के आधार पर वसूली की जाएगी:-
 - (क) विहित सुपुर्दगी अवधि की एक चौथाई अवधि तक के विलम्ब के लिए 2.5
 - (ख) एक चौथाई अवधि से अधिक किन्तु आधी अवधि तक के लिए 5.0
 - (ग) आधी अवधि से अधिक किन्तु तीन चौथाई अवधि तक के लिए 7.5
 - (घ) विहित सुपुर्दगी अवधि की तीन चौथाई अवधि से अधिक के विलम्ब के लिए 10.00

B) Envelope No.2 “Financial Bid” shall contain The Price Bid Format is given below and Bidders are required to fill this up correctly with full details on their letter heads:

Financial Bid

S.N.	Academic Information Portal module	Qty	Total Cost (Rs) inclusive of taxes, if applicable
1	As per specifications mentioned including AMC charges for the first year.	1 License with source code	
2	AMC cost of the software module from second year onwards. Note: To be mentioned in percentage only against S.N. 1.		

