खुली निविदा सूचना

श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर की ओर से प्लेसमेंट एजेंसी के लिए एक पंजीकृत फर्म के लिए, जो विश्वविद्यालय से अधिकार क्षेत्र के लिए जेट कोर्डिनेटर सैलैंड में तकनीकी कार्यों के हेतु कम्प्यूटर ऑपरेटर, ऑफिस असिस्टेंट एवं लीगल एडवाइजर सॉफ्टवेयर सॉफ्टवेयर का उपयोग करने के लिए दर सांविदा हेतु निर्देशित प्रप्रत्र में मोहरबन्द निविदाएं आमंत्रित की जा रही हैं। निविदा प्रप्रत्र दिनांक 22.03.2021 से प्राप्त किये जा सकते हैं। निविदा प्रप्रत्र जमा करवाने की अंतिम दिनांक 29.03.2021 है। निविदा प्रप्रत्र विश्वविद्यालय की वेबसाइट www.sknau.ac.in तथा राज्य सरकार के पोर्टल वेबसाइट http://sppp.rajasthan.gov.in पर भी देखे जा सकते हैं।

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रस्तुत है—

1. श्रीमान् निजी संचित कुलपति, श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर।
2. श्रीमान् वृत्तचित्र, श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर।
3. वित्त नियंत्रक, श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर।
4. श्रीमान् संस्थापक, कृषि संस्थान, जेट कोर्डिनेटर सैलैंड, श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर।
5. प्रभावी सिम्बल, श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर को भेजकर लेख है कि उक्त
निविदा को SPPP पोर्टल एवं विश्वविद्यालय वेबसाइट पर अपलोड करने का श्रम करें।
6. रक्षित पत्रावली।
BID Document

<table>
<thead>
<tr>
<th>Name &amp; Address of the Procuring Entity</th>
<th>JET-Coordinator, Sri Karan Narendra Agriculture University, Jobner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name &amp; Designation of the officer:</td>
<td>Prof(Dr) ARK Pathan, Dean and JET-Coordinator, SKNAU, Jobner</td>
</tr>
<tr>
<td>Subject Matter of Procurement</td>
<td>Hiring of one Computer Operator, two Office Assistant and one Legal Officer support.</td>
</tr>
<tr>
<td>Bid procedure</td>
<td>Single stage: - Two part (Envelope) one is Competitive procedure and Second is Financial.</td>
</tr>
<tr>
<td>Bid Evaluation Criteria</td>
<td>Low cost-based selection (LCBS) lowest evaluated</td>
</tr>
<tr>
<td>Selection method</td>
<td>Technical responsive bid</td>
</tr>
<tr>
<td>Tender Document Download from Website</td>
<td>SKNAU.AC.IN</td>
</tr>
<tr>
<td></td>
<td>Bidding Document fee Rs.500/- (Rupees Five Hundred Rupees Only) in Demand Draft in favor of JET-Coordinator, SKNAU, Jobner and payable at “Jobner”</td>
</tr>
<tr>
<td>Estimated procurement cost:</td>
<td>Rs.900000/- (Nine Lakh only)</td>
</tr>
<tr>
<td>Performance security</td>
<td>2.5% of tender value (₹ 22500.00) will be deposited by successful bidder in form of DD/BC at the time of agreement</td>
</tr>
<tr>
<td>Period of sale of bidding Document</td>
<td>Start date 22.03.2021 end date 29.03.2021</td>
</tr>
</tbody>
</table>

The earnest money declaration will have to be submitted on Rs 50=00 stamp paper vide letter No.F.2(1)Finance(G&T-SPFC/2017 dated 23.12.2020 (Annexure –II))

1- निविदा प्राप्त, शैलें एवं अन्य विवरण कार्यालय से या डाउनलोड करके प्राप्त किये जा सकते हैं, जिसका निविदा प्राप्त शुल्क रू. 500/- नकद अथवा बैंक चेक या बैंकर चेक को लिखाफा नं. 01 में रखें।

2- निविदादाता, निविदा सील बंद लिखाफा नं. 01 पर तकनीकी बिड लिखकर उसमें सभी आवश्यक दस्तावेज जैसे GST Registration Certificate, Placement/Man Power Supply Certificate as per Labour Act, Latest GST Clearance Certificate and Experience Certificate issued by organization head तथा प्रयंत में लगे अन्य सांख्यिकीय आधि पर सभी प्रमाणित करके रखें।

3- ₹ 100/- के रूप पेपर पर शपथ-पत्र, पार्टनरशिप डीड की सत्यापित प्रतिज्ञा व पोर्टेंटियल एसेसमेंट फॉर्म लिखाफा नं. 01 में ही रखें।

4- निविदादाता एवं अनुसूची में अपनी दर्जे प्रस्तुत कर अपनी वित्तीय बिड सील बंद लिखाफा नं. 02 पर वित्तीय बौली लिखकर उसमें रखें।

5- DD अथवा BC; JET Coordinator, SKNAU, Jobner के नाम से लिखाफा नं. 01 में ही रखें।

6- पोर्टेंटियल एसेसमेंट को दिये गए प्राप्त में ही रखें। केवल स्थायी कम पढ़ने पर ही अतिरिक्त सुचना के लिए अलग शीट संलग्न करें। प्राप्त को अलग तरह से भरने पर बिड निर्देश की जा सकती है।

7- कार्य का विवरण व अन्य शैलें व अन्य विवरण अभ्योजन्ताकर्ताओं के कार्यालय में किसी भी कार्य दिवस को कार्यालय समय में देखा जा सकता है। किसी भी निविदा को स्वीकार करने अथवा विना कोई कारण बताए निर्देश करने के समस्त अधिकार अभ्योजन्ताकर्ताओं के पास सुरक्षित है।
Submission of Bankers cheque / Demand draft before the time of technical and Financial Bid tender Fee, Bid Security.

1. Bidder (authorized signatory) shall submit their offer in prescribed formats both for Technical and Financial Bid and will keep both envelope by superscripting open tender for man power for JET.

2. In case any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and as per NIT, its bid shall not be accepted, The Banker's drawn in favor of JET-Coordinator, SKN Agriculture University Payable at "Jobner" From any scheduled Bank.

3. To participate in bidding process, bidders must seal and sign each page of the bidding and supporting documents

4. Bidders are also advised to refer "Bidders manual Kit" available at SPP-Portal website for further details about Two process.

5. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.

6. No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract signed and executed between the procuring entity and the successful bidder.

7. Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.

8. The provisions of RTPP Act 2012 and Rules there to shall be applicable for this procurement further more.

Award of Contract (Empanelment):

1. The incidental expenses for execution of agreement/contract shall be borne by the Successful Agency.

2. The conditions stipulated in the contract shall be strictly adhered to and violation of any of these conditions by the selected Agency will entail termination of the contract without prejudice to the rights of the JET-Coordinator. In addition, JET-Coordinator shall be free to forfeit the performance security deposit and getting the assigned work done from alternate sources at the risk and cost of the defaulting Agency.

3. During empanelment period if the Agency's name got changed due to acquisition, amalgamation etc., the Agency must inform JET-Coordinator SKNAU with all required documents within one month of its name change failing which the empanelment will be cancelled and EMO/BG forfeited.

Payment Terms and Schedule:-

1. The payment to the agency will be made on monthly basis depending upon the actual duration of the support services rendered at the respective office after availing service.

2. The agency will submit Pre-receipted bills in triplicate (having details of concerned work-order number, Date and Work Order Number of on monthly basis in the name various departments by the Agency First day of the succeeding month along with the individual's Monthly Satisfactory Performance Report(s). Payment will be made within 30 days of submission of the Bill along with all the completed documents and after deducting the applicable penalty if any.

3. Payments shall be made subject to deductions of any amount for which the agency is liable under the empanelment or tender conditions. Further all payments to agency will be made subject to deduction of TDS (Tax deduction at Source) applicable to deployment of
professionals as per the income Tax Act, 1961, and also applicable penalty & other taxes, if any, as per Government of India rules.

4. It is bounden duty of the empanelled agency to regularly pay the deployed manpower their entitlements like monthly salaries/wages/annual- increment/Bonus/ etc. as may be applicable and submit the proof along with Vendor Invoices for the processing of the bills.

**Penalty for Non-Performance:**

Whether the agency get their personnel trained after receipt of the work order from JET-Coordinator SKNAU or in advance, the support service in response to a work order (viz. the deployment of all the manpower resources mentioned in the work-order as per the date-of-joining mentioned against each in the work-order) should start as under:

1. Within two days of the "Date-of-Joining mentioned in the work-order against each support service/positions" at SKN Agriculture University Jobner.

2. Any unjustified and unacceptable delay in extending the support service as mentioned above will render the agency liable to pay Penalty Charges @1% per day of the total value (excluding CST etc.) of that resource mentioned in the work-order for next 15 days, beyond which JET-Coordinator SKNAU will be free to cancel the work order and get the work done through alternate sources at the cost and risk of the defaulting agency. The work order will be cancelled and work order cancellation charges @10% of the work order value be applicable, which will be realized from pending payments of the agency or from the security deposit or by raising claims.

3. Further, in case the date of joining of any resource as mentioned in the work order differs as per the actual date of deployment but falls well within the permissible time line (viz. date of joining plus 10 plus 15 days penalty period) then also there is no requirement of any amendment in the work-order and the FROM and END date of that particular resource of the work-order will be automatically treated as amended based on the actual date-of-deployment & period of deployment.

4. The agency staff would strive to render the support services to the satisfaction of JET-Coordinator, SKNAU, Jobner within the time line agreed in consultation with Tender Committee. For three defaults on the time frame, JET-Coordinator, SKNAU will have the option to cancel the contract/agreement/work order and forfeit the EMO/Security Deposit and get the work done through alternate sources at the cost and risk of the agency.

5. For this tender, there is a provision of leave for the deployed personnel rendering the support services as per document. In case a deployed person leaves the job in between (because of unsatisfactory performance or any other reason) or is absent for more than one week without any information to the concerned officer/JET-Coordinator, SKNAU then an alternate equivalent resource is to be deployed by the agency with immediate effect.

6. JET-Coordinator, SKNAU, Jobner will not make any payment for the duration when the required services are not rendered by the appointed agency and in case no substitute has been deployed; the Penalty equivalent to twice of "per day cost" of the hired services (subject to maximum of monthly wage of the resource) shall be deducted from the respective monthly bill of the agency if the replacement has been made within two working days.

7. It is the bounden duty of the agency empanelled to regularly pay (before 7th of every month) the deployed manpower their entitlements like monthly salaries/wages does not expect any employee related complaints to escalate. A penalty of 1% of the agency's billed value shall be applicable for the month in which such instance is brought to the notice of JET-Coordinator, SKNAU, Jobner.

8. For three instances of either cancellation of the work order or not accepting the work order; the empanelment will be cancelled and deposited security will be forfeited. Besides, the agency will be debarred from quoting tenders for the next three years for JET-Coordinator, SKNAU, Jobner.
9. The penalty will also be applicable in case of misuse/damage of SKNAU equipment. The decision of JET-Coordinator, SKNAU, Jobner on the quantum of penalty will be final and binding in such cases.

10. Further, the penalty will be applicable for established negligence of a resource and not for the delay/damage.

**Indemnity:**

1. JET-Coordinator, SKNAU, Jobner stand indemnified of all legal obligations, past/present/future, of the empanelled agency with its professionals/resources deployed JET-Coordinator, SKNAU, Jobner.

2. JET-Coordinator, SKNAU, Jobner stand absolved of any liability on account of death or injury sustained by the staff deployed by the empanelled agency during the performance of the empanelment and also for any damages or compensation due to any dispute between the empanelled agency and its staff so deployed.

3. The empanelled Agency, indemnify JET-Coordinator, SKNAU, Jobner of any infringement of third-party rights under the Patents Act or the IPR.

**Security:**

1. The Agency will ensure that no information about the software, hardware, database and the policies of the client organization is taken out in any form including electronic form or otherwise, by the manpower posted by them.

2. The Agency or its deployed personnel, by virtue of working on SKNAU, Jobner can’t claim any rights on the work performed by them. JET-Coordinator, SKNAU, Jobner will have absolute rights on the work assigned and performed by them. Neither any claims of the Agency its deployed professionals will be entertained on the deliverables.

**General Terms & Conditions:**

1. All the deployed requisite manpower by the empanelled agency against various work orders as per the terms and condition of the tender must be an employee of the empanelled agency and no subcontracting is allowed.

2. The agency must have proven IT enablement through which JET Coordinator, SKNAU, Jobner should be provided access to view individual work order details, payment of salaries/wages for the deployed manpower.

3. JET-Coordinator SKNAU, Jobner may ask the agency to demonstrate their capability as per this clause at point in time during the empanelment.

4. In the event of the bidding agency’s or the concerned division of the company being taken over/bought over by another company, it shall be ensured in the negotiation for their transfer that all the obligations under the agreement with JET-Coordinator, SKNAU, Jobner, are passed on for compliance by the new company new division.

5. All panel agencies automatically agree with JET-Coordinator, SKNAU, Jobner for honoring all aspects of fair-trade practices in executing the work orders placed by Tender committee.

6. The selected Agency will be responsible for any damage to equipment, property and third-party liabilities caused by acts on the part of its deployed manpower. All equipment will be used only for the purpose of carrying out legitimate business and will not be put into any other use.

7. The agency should furnish copies of all appointment documents of the deployed manpower to Tender committee for its records from time to time.

8. The empanelled agencies will be required to undertake the work in any unit of the university.

9. Work order will be placed on the empanelled Agency(s) in hardcopy format or in softcopy mode either through email containing the scanned copy of the Work Order or an alert through email for downloading the work Order from the official Web Site of University. (www.sknau.ac.in)
10. Objection, if any, to the work Order must be reported to Tender committee Jobner by the selected Agency within two days.

11. Working days counted from the Date of Issue of Work Order for modifications, otherwise it is assumed that the selected Agency has accepted the Work Order in totality. This is applicable in case of electronic publishing/delivery of Work Order also.

12. Retaining a candidate deployed by the agency shall be the prerogative of JET-Coordinator, SKNAU, Jobner and no resource change shall be made without written consent of the concerned JET-Coordinator, SKNAU, Jobner.

13. For the manpower deployed, the Agency will keep with them, their Aadhar Number, Permanent Account Number (PAN), present and permanent address, educational and technical qualification details, charter verification certificates specimen signature and two passport size photographs and furnish this details/information to at the time of deployment or soon thereafter as the case may be.

14. The Agency shall be solely responsible for discharge of all the legal obligations/statutory requirements under various labour legislations as may be in force from time to time in so far as the workmen engaged by him for this work are concerned. Such deployed manpower or the Agency will have no right or claim of any kind from JET-Coordinator, SKNAU, Jobner.

15. Staff of the agency must carry Identity card issued by the agency while on duty at SKNAU, Jobner. Be it private or public areas, the employees are to be checked by the security personnel, both while entering and leaving the premises.

16. JET-Coordinator, SKNAU, Jobner will not reimburse any amount, other than the value/amount approved in the Tender finalized, towards any statutory contributions which Government may make it mandatory or introduce in future. These issues must be settled between the empanelled agencies and the manpower supplied by them from time to time as per the government rules and regulations.

17. The selected Agency will provide escalation matrix for problem resolution.

18. The deployed supporting staffs are entitled to a maximum of 12 days leave in a calendar year i.e. one day per completed month (maximum 5 leaves allowed at a time). No carry forward of unveiled leave is available at the end of calendar year.

19. Minimum bidder service charge to be quoted will be 1%

20. In case of equal rate quoted, the final decision will be taken by the Tender Committee.

21. Compensatory off is also available in case of work during holiday.

22. Tender may be extended further after completion as per RTTP act 2012.

23. Successful bidder will have to do an agreement on stamp paper of Rs 500.00 which will borne by bidder.

24. The average turn over of last three years of firms for this open tender should be Rs 20.00Lakhs. The certificate for turn over should be CA certified.

**Termination of Contract:**

1. **Termination by Tender committee:** Tender committee reserves the right to suspend any of the services and/or terminate this agreement in one or more of the following circumstances by giving 30 days notice in writing:

   (i) In case Tender committee finds the illegal use of connections, hardware and software tools that are dedicated to JET-Coordinator, SKNAU, Jobner.

   (ii) In case the empanelled agency is not paying salary continuously for 2 months or three defaults in payment of salary in a year to the manpower against the work order as per the terms and condition of the tender. Tender committee may ask the empanelled agency to provide proof of salary transaction to the manpower deployed by them.

   (iii) In case the empanelled agency is not meeting the qualification, experience of the manpower as per the terms and conditions of the tender.
(iv) Tender committee reserves the right to suspend any of the services and/or terminate this agreement in the following circumstances by giving 90 days’ notice in writing:

2 Termination for Insolvency, Dissolution etc.

(i) JET-Coordinator, SKNAU, Jobner may at any time terminate the contract by giving written notice to the qualified Agency without compensation to the qualified Agency, if the qualified Agency becomes bankrupt or otherwise insolvent or in case of dissolution of firm or winding up of company, provided that such termination will not prejudice or affect any right of action or remedy which has accrued thereafter to JET-Coordinator, SKNAU, Jobner.

3 Termination for Default:

(i) Tender committee may without prejudice to any other remedy for breach of contract, (including forfeiture of security deposit) by written notice of default issued to the empanelled agency, terminate the contract in whole or in part after sending a notice to the empanelled agency in this regard.

(ii) If the empanelled agency fails to deliver any or all of the services within the time period(s) specified in the contract, or any extension thereof granted by JET-Coordinator, SKNAU, Jobner.

(iii) If the empanelled agency fails to perform any other obligation under the contract.

4 Termination for Convenience:

(i) 1. JET-Coordinator, SKNAU, Jobner may by written notice, sent to the selected Agency, terminate the work order and/or the Contract, in whole or in part at any time of its convenience. The notice of termination will specify that termination is for Tender committee convenience, the extent to which performance of work under the work order and/or the contract is terminated and the date upon which such termination becomes effective. Tender committee reserves the right to cancel the remaining part and pay to the selected Agency an agreed amount for partially completed Services.

5 Conditions for Termination:

(i) Upon occurrence of an event of default as set out in above clauses, JET-Coordinator, SKNAU, Jobner will deliver a default notice in writing to the Agency which shall specify the event of default, and give the Agency an opportunity to correct the default.

(ii) At the expiry of notice period, unless the party receiving the default notice remedied the default, the Tender committee may terminate the agreement.

6 No Claim Certificate:

(i) The qualified Agency shall not be entitled to make any claim, whatsoever, against JET-Coordinator, SKNAU, Jobner. Sunder or by virtue of or arising out of this contract nor shall JET-Coordinator, Jobner entertain or consider any such claim after Agency shall have signed a "no claim" certificate in favour of JET-Coordinator, Jobner or its client in such forms as shall be required by JET-Coordinator, SKNAU, Jobner after the works are finally accepted.

Suspension

(i) JET-Coordinator, SKNAU, Jobner may by a written notice of suspension, suspend all payments to the qualified Agency under the contract, if the qualified Agency failed to perform any of its obligations under this contract, (including the carrying out of the services) provided that the such notice of suspension.

(ii) Shall request the qualified Agency to remedy such failure within a specified period from the date of issue of such notice of suspension.
(iii) The agency will advise JET-Coordinator, Jobner in writing, duly certified by the local Chamber of Commerce, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the force majeure conditions. In the event of a delay lasting for more than one-month, JET-Coordinator, SKNAU, Jobner reserve the right to cancel the order without any obligation to compensate the agency.

Applicable Law:

(i) The Agreement/Contract/work-order will be governed by the laws and procedures established by the Govt. of Rajasthan within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.

(ii) Apart from the terms and conditions stipulated here in above, all the term and conditions stipulated in the Tender document number shall applicable to this empanelment letter.

(iii) You are requested to acknowledge receipt of this letter immediately and submit a signed copy of each and every paper of this letter along with Annexures within two days (from the date of the issue this letter as your acceptance of this empanelment letter along with all the terms and condition.

Scope of Tender/ empanelment:

(i) Below mentioned section indicates the scope of the empanelment/tender and scope of the work for vendor. Vendor is required to analysis and studies this section carefully as it indicates parameters of this tender vis-a-empalmen scope.

(ii) The Empanelment is done under categories as shown:

<table>
<thead>
<tr>
<th>SR No</th>
<th>Categories</th>
<th>Total No. of persons</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>One Computer Operator, two office assistant and one legal advisor support.</td>
<td>04</td>
</tr>
</tbody>
</table>

(iii) Candidates deployed including those Re-deployed shall remain employees of the Agency and those deployed/re-deployed in SKNAU, Jobner shall have no claim/right to continue in the office after completion of period of empanelment/work order.

Eligibility for Computer operator: MCA, preferable with minimum 1 years experience in similar domain.

Eligibility for office assistant: Bachelors’ degree from any recognized university of Rajasthan, preferable with minimum 1 years experience in similar domain.

Eligibility for Legal advisor: Registered by BAR Councils of India and Rajasthan with minimum 3 years experience in similar domain.

Office Support Services: Secondary School with minimum 55% marks and minimum age 22 years at the time of hiring.

In case the submission of monthly bills to JET-Coordinator, SKNAU, Jobner is delayed by the agency beyond 15 days from the last day of the month in which the services have been provided, the entire liability towards payment of interest/penalty to the tax authorities would be borne by the respective agency; so that JET-Coordinator, SKNAU, Jobner is not burdened unnecessarily with this amount/penalty etc. The entire amount will be deducted from the payment.
### TECHNICAL BID

**JET-COORDINATOR CELL JOBNER**

**Sri Karan Narendra Agriculture University**, Jobner 303329, Distt. Jaipur (Raj.) Fax & Phone No. 01425-254931

**Annexure-I**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Bidders Company turnover for last Three Years <em>(CA certified certificate should be provided)</em></td>
<td>2017-18</td>
</tr>
<tr>
<td></td>
<td>2018-19</td>
</tr>
<tr>
<td></td>
<td>2019-20</td>
</tr>
<tr>
<td>2. Companies have MSME Certificate</td>
<td></td>
</tr>
<tr>
<td>3. GST Certificate</td>
<td></td>
</tr>
<tr>
<td>4. The agency should be empanelled with NICS/State Govt for currently for providing Office Assistant and MTS profile manpower.</td>
<td></td>
</tr>
<tr>
<td>5. Bidder should have supplied at least 100 personnel in Govt. sector and minimum 50 personnel Rajasthan Govt. Department in last 5 years. <em>(Work Order)</em></td>
<td></td>
</tr>
</tbody>
</table>

*Attach all certified documents with tender documents.*
Name of work: - Rate Contract to provide One Computer Operator, Two Office Assistant and one Legal Advisor support at JET-Coordinator Cell, SKNAU, Jobner.

(a) Name of bidder:  
(b) Time & date of receipt up to: on 11:00 AM  
(c) Time and date of opening: on 11:30 AM  
(d) Period of contract: One year.

<table>
<thead>
<tr>
<th>Part</th>
<th>Services to be delivered as per details in scope of work attached herewith</th>
<th>Time limit for provide service in days</th>
<th>Minimum rate by Tender committee* (A)</th>
<th>GST Rate (%) &amp; Amount (B)</th>
<th>Bidder Service charge. (C)</th>
<th>Total Amount D=(A+B+C)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>i. One Computer Operator</td>
<td>Per month</td>
<td>22700/- per month, per person.</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>ii. Two Office Assistant</td>
<td>Per month</td>
<td>22700/- per month, per person.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>iii. Legal advisor</td>
<td>Per month</td>
<td>22700/- per month, per person.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Minimum rate of manpower as per NICSI Order no-10(26)/2018

I/We tender rates as mention above

Signature of bidder

With seal, mobile no and address
प्रत्यय –‘A’

निविदादाताओं द्वारा घोषणा

मैं/हम घोषणा करता हूं/करते हैं कि मैंने/हमने जिन सेवाओं के लिए
निविदा दी है, उनका/उनके/मैं/हम अधिकृत फर्म है।

यदि यह घोषणा असत्य पाई जाए तो किसी भी अन्य कार्रवाई, जो की जा
सकती है, पर प्रतिकूल प्रभाव डाले बिना, मेरी/हमारी प्रतिभूति को पूर्ण रूप से
जब्त (forfeit) किया जा सकेगा तथा निविदा को, जिस सीमा तक उसे स्वीकार
किया गया है, रद्द किया जा सकेगा।

निविदादाता के हस्ताक्षर
निविदादाता द्वारा घोषणा

मैं/हम घोषणा करता हूँ/करते हैं, कि हमने जिन सेवाओं को जहाँ कहीं भी प्रदान की है, वहां वित्त 3 वर्षों में सेवाओं में कमी होने के कारण हमें किसी भी सरकारी विभाग/उपक्रम /कम्पनी द्वारा ब्लेकलिस्ट नहीं किया गया है।

हम यह भी घोषणा करते हैं कि हमें किसी भी न्यायालय द्वारा सामान प्रदायक में कोई वाद लम्बित नहीं है तथा इस विषयान्तर्गत हमें किसी भी न्यायालय द्वारा दण्डित नहीं किया गया है।

निविदादाता के इस्ताहार
Price fall clause
प्रमाण पत्र

मैं/ हम घोषणा करता हूँ/ करते हैं, कि मेरे/ हमारे द्वारा जो सेवाएं प्रदान की जाएंगी, उसमे वर्तमान खुली बोली की प्रस्तुति दरों से कम दरों पर किसी भी विभाग, निगम, बोर्ड, अथवा स्वायत्तशासी संस्था आदि को समान तरह की सेवाएं प्रदान नहीं की जाएंगी और यदि कम दरों पर ऐसी सेवाएं दी जाती हैं तो दरे स्वतः ही उस तिथि से तदनुसार ही Downward संशोधित भावी जाएगी।

निविदादाता के हस्ताक्षर मय भोहर
प्रपत्र -क

परिषिक्त 'क'

100/- के नौं ज्योक्षितिमाल स्तंभ पर प्रस्तुत करने वाले घोषणा पत्र का प्रारूप
(गोटेरी से तत्स्थित होना चाहिए)

मे. .........................................................(नाम) ............................................................... .........................................................

................................. (पिता का नाम) ................................. (उप्र) ............................................................... .........................................................

जाति .................................................................. व्यवसाय ............................................................... निवासी का घुम

जो कि शास्त्रीयप्रक म घोषणा करता हूँ कि--

1- मे मेरी/हमारी फर्म ................................................................. एक एक मात्र मालिक/हिस्से दार हूँ तथा मे यह घोषणा पत्र हस्ताक्षरित करने इश्वर अधिकृत हूँ।

2- मे मेरी/हमारी फर्म ..................................................................................... विभाग

............................................................. मे श्रीभग ने स्वायत्त/अन्यायी रूप से पंजीकृत है तथा यह पंजीकृत आज दिनां तक केवल है।

3- मे द्वारा जेट कोडिंग सेल, श्री फर्म नरेन्द्र कृषि विश्वविद्यालय, जोधपुर द्वारा जारी निविदा सूचना संज्ञा मे वर्णित पाठात्मक समाधेय समस्त शर्तों का अध्ययन कर लिया है तथा समस्त शर्तें मूल्य मान्य हैं एवं मे मेरी/हमारी फर्म इस निविदा के कार्य क्रम संख्या................................................................. मे निविदाए भरने हेतु पात्र है तथा जीविकृति के रूप मे प्रत्येक पृष्ठ पर हस्ताक्षर एवं मोहर लगा दी है।

4- इन कार्यों को करने हेतु मे मेरी/हमारी फर्म के पास आवश्यक समस्त संसाधन उपलब्ध है।

5- मे मेरी द्वारा इस निविदा मे प्रस्तुत किए गये समस्त विनिवेश पूर्णत: वैध है तथा समस्त तथ्य सही है। मै ना कोई भी तथ्य छोपाया/घटाया/बदला नहीं है। निविदा के क्रम संख्या 1 से 5 मे वर्णित तथ्य मे मेरी निजी साहित्यी पुरुष सही है जिन्हें मै सही होना मानता हूँ। इसलिए मे मदद करूँ।

फर्म का पूरा पता ........................................................................................................ भारत नंबर ........................................................................................................

मोबाइल नंबर ......................................................................................... बैंक का विभाग

बैंक का नाम घर शाखा..........................................................................................................................

खाता संख्या ........................................................................................................

IFSC Code .........................................................................................

(हस्ताक्षर शाप्त प्रार्थना)

दिनांक ..........................................................................................

स्थान ...........................................................................................
FORM NO. 1  [See rule 83 of RTPP]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No. of

Before the (First/Second Appellate Authority)

1. Particulars of appellant:
   (i) Name of the appellant:
   (ii) Official Address, if any:
   (iii) Residential address:

2. Name and address of the respondent (S):
   (i)
   (ii)
   (iii)

3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Ground of appeal:

   .................................................................................................................................................................

   .................................................................................................................................................................

   ................................................................................................................................................................. (Supported by an affidavit)

7. Prayer:

   .................................................................................................................................................................

   .................................................................................................................................................................

Place Date

Appellant's Signature
Form of Bid-Securing Declaration

Date: 
Bid No.: 
Alternative No.: 
To: 

We, the undersigned, declare that:
We understand that, according to your conditions, bid must be supported by a Bid-Securing declaration.
We accept that we are required to pay the bid security amount specified in Terms and Condition of Bid, in following cases, namely:-

a. When we withdraw or modify our bid after opening of bids;
b. When we do not execute the agreement, if any, after placement of supply work order within the specified period;
c. When we fail to commence the supply of goods or services or execute work as per supply/work order within the time specified;
d. When we do not deposit the performance security within specified period after the supply/work order is placed; and
e. If we breach any provision of code of integrity prescribed for bidding specified in the Act and chapter VI of these rules.

In addition to above, the State Government shall debar us from participating in any procurement process undertaken for a period not exceeding three years in case where the entire bid security or any part thereof is required to be forfeited by procuring entity.

We understand this Bid Securing Declaration shall expire if:-

i) We are not the successful Bidder;
ii) The execution of agreement for procurement and performance security is furnished by us in case we are successful bidder;
iii) Thirty days after the expiration of our Bid.
iv) The cancellation of the procurement process;

v) The withdrawal of bid prior to deadline for the presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

Signed: 
Name: 
In the capacity of: 

Duly authorized to sign the bid for and on behalf of:

Dated on day of
Corporate Seal:

[Note: in case of a joint venture, the bid securing declaration must be signed in name of all partners of the joint venture that is submitting the bid.]