OFFICE OF THE COMPTROLLER

SRI KARAN NARENDRA AGRICULTURE UNIVERSITY
JOBNER, District-Jaipur (Raj.) Pin-303329
Phone No. 01425-254980, Email: comptroller@sknau.ac.in

SKNAU/Comp./2026/

No: 5960 Date: 02/11/2026

तकनीकी सहायक एवं असिस्टेंट सपोर्ट सेवाओ हेतु ई–निविदा सूचना

श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर की ओर से प्लेसमेंट ऐजेंसी द्वारा पंजीकृत फर्मो से विश्वविद्यालय के अधिकार क्षैत्र में अधीनस्थ इकाई सिमका एवं कुलसचिव कार्यालय मे तकनीकी कार्यो हेतु दो तकनीकी सहायक एवं दो ऑफिस असिस्टेंट उपलब्ध कराने के लिए निर्धारित प्रपत्र में मोहरबन्द ई–निविदा आमंत्रित की जाती है। निविदा प्रपत्र दिनांक ..... 02/11/26 से प्राप्त किये जा सकते है। ई–निविदा प्रपत्र जमा करवाने की अतिम दिनांक 18/11/26 को प्रातः 11:00 बजे तक कार्यालय में भौतिक प्रतिलिपी जमा करवानी होगी। तकनीकी निविदा उसी दिन दोपहर 02:00 बजे उन निविदाताओं या उनके प्रतिनिधि के समक्ष खोली जावेगी जो उपस्थित रहेंगे। कार्य की अनुमानित लागत ₹ 15.00 लाख होगी।

निविदा दाता को निविदा प्रपत्र के साथ निविदा शुल्क ₹ 1000/– एवं M.D. RISL प्रोसेसिंग फीस 500/– एवं बोली प्रतिभुति राशि ₹ 30,000/–(Bid Security)बैंक ड्रॉफ्ट या बैंकर्स चेक के साथ Comptroller SKN Agriculture University के नाम से देय होगी।

किसी भी निविदा को स्वीकार करने अथवा बिना कोई कारण बताए निरस्त करने के समस्त अधिकार अधोहस्ताक्षरकर्ता के पास सुरक्षित है। निविदादाता को निविदा (तकनीकी प्रपत्र) मे प्लेसमेंट ऐजेंसी का पंजीयन प्रमाण पत्र, GST प्रमाण पत्र, पेन कार्ड, रू 100/- के स्टाम्प पेपर पर शपथ–पत्र, पार्टनरशिप डीड की सत्यापित प्रतियां, वित्त नियंत्रक कार्यालय जोबनेर मे निविदा प्रपत्र जमा करवाने की अन्तिम तिथि तक जमा करवानी है।

तकनीकी बिड मे सफल पायी जाने वाली फर्म की ही वित्तीय बिड खोली जाएगी।

निविदा प्रपत्र विश्वविद्यालय की वेबसाइट www.sknau.ac.in तथा राज्य सरकार के पोर्टल http://sppp.rajasthan.gov.in एवं https://eproc.rajasthan.gov.in पर भी देखे जा सकते है।

No.F.()/SKNAU/COMPT/TENDER/2026-27/ दिनांक :

प्रतिलिपि :–

1. श्रीमान् निजी सचिव कुलपति, श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर।
2. श्रीमान् कुलसचिव,श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर।
3. वित्त नियंत्रक, श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर।
4. रक्षित पत्रावली।

संयोजक
केन्द्रीय क्रय समिति

BID Document

Name & Address of the Procuring Entity	Comptroller, Sri Karan Narendra Agriculture University, Jobner
Name & Designation of the officer: -	Comptroller SKNAU Jobner
Subject Matter of Procurement	Hiring of Two Technical Assistant. & Two Office Assistant Suport
Bid procedure	Single stage: - Two part (Envelope) one is competitive procedure and Second is Financial.
Bid Evaluation Criteria	Low cost-based selection (LCBS) lowest evaluated
Selection method	Technical responsive bid
Performance Security of Successful bidder	5% (Only for Successful bidder)
Estimated procurement cost: -	**Rs. 15,00,000/- (Rupees Fifteen Lakh only)**
Period of sale of bidding Document (Start / end)	**Start date** 2/11/26 **End date** 18/11/26
Bid Submission End Date	18/11/26 **11:00 AM**
Technical Bid Open Date	18/11/26 **02:00 PM**

Submission of Bankers cheque / Demand draft before the time of technical and Financial Bid tender Fee.

1. Bidder (authorized signatory) shall submit their offer in Physically formats both for technical and Financial proposal. However, DD for Tender fees, and Bid Security should be submitted physically at the office of Tendering Authority as, prescribed in NIB and scanned copy of same should also be uploaded along with technical Bid/cover.
2. In case any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and as per NIT, its bid shall not be accepted, The Banker's drawn in favor of Comptroller , SKN Agriculture University Payable at Jobner.
3. To participate in bidding process, bidders must seal and sign each page of the bidding and supporting documents
4. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.

5. No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract signed and executed between the procuring entity and the successful bidder.
6. Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
7. The provisions of RTPP Act 2012 & 2013 and Rules there to shall be applicable for this procurement Further more.

Award of Contract (Empanelment): -

1. The incidental expenses for execution of agreement/contract shall be borne by the Successful Agency.
2. The conditions stipulated in the contract shall be strictly adhered to and violation of any of these conditions by the selected Agency will entail termination of the contract without prejudice to the rights of the Comptroller . In addition, Comptroller shall be free to forfeit the EMO/Security deposit and getting the assigned work done from alternate sources at the risk and cost of the defaulting Agency.
3. During empanelment period if the Agency's name got changed due to acquisition, amalgamation etc., the Agency must inform Comptroller SKNAU JOBNER with all required documents within one month of its name change failing which the empanelment will be cancelled and EMO/BG forfeited.

Payment Terms and Schedule:-

1. The payment to the agency will be made on monthly basis depending upon the actual duration of the support services rendered at the respective office after availing service.
2. The agency will submit Pre-receipted bills in triplicate (having details of concerned work-order number, Date and Work Order-Number of on monthly basis in the name various departments by the Agency First day of the succeeding month along with the individual's Monthly Satisfactory Performance Report(s). Payment will be made within 30 days of submission of the Bill along with all the completed documents and after deducting the applicable penalty if any.
3. Payments shall be made subject to deductions of any amount for which the agency is liable under the empanelment or tender conditions. Further all payments to

agency will be made subject to deduction of TDS (Tax deduction at Source) applicable to deployment of professionals as per the income Tax Act. 1961, and also applicable penalty & other taxes, if any, as per Government of India rules.

4. It is bounden duty of the empanelled agency to regularly pay the deployed manpower their entitlements like monthly salaries/wages/annual-increment/Bonus/ etc. as may be applicable and submit the proof along with Vendor Invoices for the processing of the bills.

Penalty for Non-Performance: -

Whether the agency get their personnel trained after receipt of the work order from Comptroller SKNAU JOBNER or in advance, the support service in response to a work order (viz. the deployment of all the manpower resources mentioned in the work-order as per the date-of-joining mentioned against each in the work-order) should start as under: -

1. Within two days of the "Date-of-Joining mentioned in the work-order against each support service/positions" at SKN Agriculture university Jobner.
2. Any unjustified and unacceptable delay in extending the support service as mentioned above will render the agency liable to pay Penalty Charges @1% per day of the total value (excluding CST etc.) of that resource mentioned in the work-order for next 15 days, beyond which Comptroller SKNAU JOBNER will be free to cancel the work order and get the work done through alternate sources at the cost and risk of the defaulting agency. The work order will be cancelled and work order cancellation charges @10% of the work order value be applicable, which will be realized from pending payments of the agency or from the security deposit or by raising claims.
3. Further, in case the date-of-joining of any resource as mentioned in the work-order differs as per the actual date of deployment but falls well within the permissible time line (viz. date of joining plus10 plus 15 days penalty period) then also there is no requirement of any amendment in the work-order and the FROM and END date of that particular resource of the work-order will be automatically treated as amended based on the actual date-of-deployment & period of deployment.
4. The agency staff would strive to render the support services to the satisfaction of Comptroller SKNAU JOBNER within the time line agreed in consultation with Tender committee. For three defaults on the time frame, Comptroller SKNAU JOBNER will have the option to cancel the contract/agreement/work-order and forfeit the EMO/Security Deposit and get the work done through alternate sources al the cost and risk of the agency.
5. For this tender, there is a provision of leave for the deployed personnel rendering the support services as per document. In case a deployed person leaves the job in between (because of unsatisfactory performance or any other reason) or is absent for more than one week without any information to the Comptroller SKNAU

JOBNER then an alternate equivalent resource is to be deployed by the agency with immediate effect.

6. Comptroller SKNAU Jobner will not make any payment for the duration when the required services are not rendered by the appointed agency and in case no substitute has been deployed; the Penalty equivalent to 2 times of "per day cost" of the hired services (subject to maximum of monthly wage of the resource) shall be deducted from the respective monthly bill of the agency if the replacement has been made within 02 working days
7. It is the bounden duty of the agency empanelled to regularly pay (before 5th of every month) the deployed manpower their entitlements like monthly salaries/wages. does not expect any employee related complaints to escalate to. A penalty of 1% of the agency's billed value shall be applicable for the month in which such instance is brought to the notice of Comptroller SKNAU Jobner.
8. For three instances of either cancellation of the work order or not accepting the work order, the empanelment will be cancelled and Security Deposit will be forfeited. Besides, the agency will be debarred from quoting for Comptroller SKNAU JOBNER tenders for the next three years.
9. The penalty will also be applicable in case of misuse/damage of SKNAU equipment. The decision of Comptroller SKNAU Jobner on the quantum of penalty will be final and binding in such cases.
10. Further, the penalty will be applicable for established negligence of a resource and not for the delay/damage.

Indemnity: -

1. Comptroller SKNAU Jobner stand indemnified of all legal obligations, past/present/future, of the empaneled agency with its professionals/resources deployed Comptroller SKNAU Jobner.
2. Comptroller SKNAU Jobner stand absolved of any liability on account of death or injury sustained by the staff deployed by the empaneled agency during the performance of the empanelment and also for any damages or compensation due to any dispute between the empaneled agency and its staff so deployed.
3. The empaneled Agency, indemnify Comptroller SKNAU Jobner of any infringement of third-party rights under the Patents Act or the IPC.

Security: -

1. The Agency will ensure that no information about the software, hardware, database and the policies of the client organization is taken out in any form including electronic form or otherwise, by the manpower posted by them.

2. The Agency or its deployed personnel, by virtue of working on SKNAU, Jobner can't claim any rights on the work performed by them. Comptroller SKNAU Jobner will have absolute rights on the work assigned and performed by them. Neither any claims of the Agency its deployed professionals will be entertained on the deliverables.

General Terms & Conditions: -

1. All the deployed requisite manpower by the empanelled agency against various work orders as per the terms and condition of the Tender must be an employee of the empanelled agency and no subcontracting is allowed.
2. The agency must have proven IT enablement through which Comptroller SKNAU Jobner should be provided access to view individual work order details, payment of salaries/wages for the deployed manpower.
3. Comptroller SKNAU Jobner may ask the agency to demonstrate their capability as per this clause at point in time during the empanelment.
4. In the event of the bidding agency's or the concerned division of the company being taken over/bought over by another company, it shall be ensured in the negotiation for their transfer that all the obligations under the agreement with Comptroller SKNAU Jobner, are passed on for compliance by the new company new division.
5. All panel agencies automatically agree with Comptroller SKNAU Jobner for honoring all aspects of fair- trade practices in executing the work orders placed by Tender committee.
6. The selected Agency will be responsible for any damage to equipment, property and third-party liabilities caused by acts on the part of its deployed manpower. All equipment will be used only for the purpose of carrying out legitimate business and will not be put into any other use.
7. The agency should furnish copies of all appointment documents of the deployed manpower to Tender committee for its records from time to time.
8. The empanelled agencies will be required to undertake the work in any unit of the university.
9. Work order will be placed on the empanelled Agency(s) in hardcopy format or in softcopy mode either through e-mail containing the scanned copy of the work Order or an alert through e-mail for downloading the work Order from the official Web Site of University. (www.sknau.ac.in)
10. Objection, if any, to the work Order must be reported to Tender committee Jobner by the selected Agency within two days.
11. Working days counted from the Date of Issue of work order for modifications, otherwise it is assumed that the selected Agency has accepted the Work Order in totality. This is applicable in case of electronic publishing/delivery of Work Order also.
12. Retaining a candidate deployed by the agency shall be the prerogative of Comptroller SKNAU JOBNER and no resource change shall be made without written consent of the concerned Comptroller SKNAU Jobner.
13. For the manpower deployed, the Agency will keep with them, their Aadhar Number, Permanent Account Number (PAN), present and permanent address, educational and technical qualification details, charter verification certificates specimen signature and two passport size photographs and furnish this details/information to at the time of deployment or soon thereafter as the case may be.
14. The Agency shall be solely responsible for discharge of all the legal obligations/statutory requirements under various labour legislations as may be in force from time to time in so far as the workmen engaged by him for this work are concerned. Such deployed manpower or the Agency will have no right or claim of any kind from Comptroller SKNAU Jobner.
15. Staff of the agency must carry Identity card issued by the agency while on duty at SKNAU Jobner. Be it private or public areas, the employees are to be checked by the security personnel, both while entering and leaving the premises.

16. Work order is may be extended further Half of total tender value of the previous year and time with concern of successful bidder right of extension has reserve in Comptroller SKNAU Jobner.
17. Comptroller SKNAU Jobner will not reimburse any amount, other than the value/amount approved in the Tender finalized, towards any statutory contributions which Government may make it mandatory or introduce in future. These issues must be settled between the empaneled agencies and the manpower supplied by them from time to time as per the government rules and regulations.
18. The selected Agency will provide escalation matrix for problem resolution.
19. Minimum bidder service charge to be quoted will be 1%.
20. In case of equal rate quoted, the final decision will be taken by the Tender Committee
21. Tender may be extended further after completion as per RTTP act 2012 & 2013.
22. Bidders company have minimum annually turnover is **35 lakhs.**

Termination of Contract: -

i. **Termination by Tender committee: -** Tender committee reserves the right to suspend any of the services and/or terminate this agreement in one or more of the following circumstances by giving 30 days' notice in writing:

1. In case Tender committee finds the illegal use of connections, hardware and software tools that are dedicated to Comptroller SKNAU Jobner.
2. In case the empaneled agency is not paying salary continuously for 2 months or three defaults in payment of salary in a year to the manpower against the work order as per the terms and condition of the tender. Tender committee may ask the empaneled agency to provide proof of salary transaction to the manpower deployed by them.
3. In case the empaneled agency is not meeting the Qualification, experience of the manpower as per the terms and conditions of the tender.
4. Tender committee reserves the right to suspend any of the services and/or terminate this agreement in the following circumstances by giving 90 days' notice in writing:

ii. Termination for Insolvency, Dissolution etc.

1. Comptroller SKNAU JOBNER Jobner may at any time terminate the contract by giving written notice to the qualified Agency without compensation to the qualified Agency, if the qualified Agency becomes bankrupt or otherwise insolvent or in case of dissolution of firm or winding up of company, provided that such termination will not prejudice or affect any right of action or remedy which has accrued Thereafter to Comptroller SKNAU JOBNER Jobner.

iii. Termination for Default:

1. Tender committee may without prejudice to any other remedy for breach of contract, (including forfeiture of security deposit) by written notice of default issued to the empaneled agency, terminate the contract in whole or in part after sending a notice to the empaneled agency in this regard.
2. If the empaneled agency fails to deliver any or all of the services within the time period(s) specified in the contract, or any extension thereof granted by Comptroller SKNAU Jobner.

3. If the empaneled agency fails to perform any other obligation under the contract.

iv, Termination for Convenience:

1. Comptroller SKNAU Jobner may by written notice, sent to the selected Agency. terminate the work order and/or the Contract, in whole or in part at any time of its convenience. The notice of termination will specify that termination is for Tender committee convenience, the extent to which performance of work under the work-order and/or the contract is terminated and the date upon which such termination becomes effective. Tender committee reserves the right to cancel the remaining part and pay to the selected Agency an agreed amount for partially completed Services.

V. Conditions for Termination: -

1. Upon occurrence of an event of default as set out in above clauses, Comptroller SKNAU JOBNER will deliver a default notice in writing to the Agency which shall specify the event of default, and give the Agency an opportunity to correct the default.
2. At the expiry of notice period, unless the party receiving the default notice remedied the default, the Comptroller may terminate the agreement.

Vi. No Claim Certificate: -

1. The qualified Agency shall not be entitled to make any claim, whatsoever, against Comptroller SKNAU Jobner. sunder or by virtue of or arising out of this contract nor shall Comptroller entertain or consider any such claim after Agency shall have signed a "no claim" certificate in favour of Comptroller SKNAU JOBNER Jobner or its client in such forms as shall be required by Comptroller SKNAU Jobner after the works are finally accepted.

Suspension

1. Comptroller SKNAU Jobner may by a written notice of suspension, suspend all payments to the qualified Agency under the contract, if the qualified Agency failed to perform any of its obligations under this contract, (including the carrying out of the services) provided that the such notice of suspension.
2. Shall request the qualified Agency to remedy such failure within a specified period from the date of issue of such notice of suspension.
3. The agency will advise Comptroller in writing, duly certified by the local Chamber of Commerce, the beginning and the end of the above causes of delay. within seven days of the occurrence and cessation of the force majeure conditions. In the event of a delay lasting for more than one-month, Comptroller SKNAU Jobner reserve the right to cancel the order without any obligation to compensate the agency.

Applicable Law: -

1. The Agreement/Contract/work-order will be governed by the laws and procedures established by the Govt. of Rajasthan within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
2. Apart from the terms and conditions stipulated here in above, all the terms and conditions stipulated in the Tender document number shall applicable to this empanelment letter.
3. You are requested to acknowledge receipt of this letter immediately and submit a signed copy of each and every paper of this letter along with Annexures within two days (from the date of the issue this letter as your acceptance of this empanelment letter along with all the terms and conditions.

Scope of Tender/ empanelment: -

1. Below mentioned section indicates the scope of the empanelment/ tender and scope of the work for vendor. Vendor is required to analysis and studies this section carefully as it indicates parameters of this tender vis-a empanelment scope.
2. The Empanelment is done under categories as shown: -

SR. No	Categories	Total no. of person
01	Technical Assistant Graduate (4 to Less than 6 Year relevant Experience)	01
02	Technical Assistant Graduate (0 to Less than 2 Year relevant Experience)	01
03	Office Assistant Support Graduate (0 to Less than 2 Year relevant Experience)	02

3. Candidates deployed including those Re-deployed shall remain employees of the Agency and those deployed/re-deployed in SKNAU Jobner Department shall have no claim/right to continue in the office after completion of period of empanelment/work order.

Eligibility: - Bachelors' degree in Science / Commerce/Arts faculty with Rajasthan State Certificate in Information Technology (RSCIT) organized by Vardhman Mahaveer Khula University Kota. Alternate computer course "O" level certificate from National Institute of Electronics & Information Technology with three-year experience in similar domain.

TECHNICAL BID
Comptroller, SKNAU Jobner
Sri Karan Narendra Agriculture University
Jobner 303329, dist. Jaipur (Raj.)Fax & Phone No. 01425-254980

1. Bidders Company turnover for last Three Years*	**2023-24**	
	2024-25	
	2025-26	
2. Companies have MSME Certificate		
3. GST Certificate		
4. Bidder should have supplied at least 50 personnel in Govt. sector and minimum 50 personnel Rajasthan Govt. Department in last 5 years. (Work Order)		
5. Company has registered under Indian partnership act 1932 and Companies act 1956.		
6. Balance Sheet of last three year (CA Certified)		

*Attached all documents with tender documents.
* Bidders company have minimum annually turnover is **35 lakhs.**

FINANCIAL BID

Comptroller, SKNAU Jobner

Sri Karan Narendra Agriculture University

Jobner 303329, dist. Jaipur (Raj.) Fax & Phone No. 01425-254980

Name of work: - Rate Contract to provide Two Technical Assistants and Two Office Assistant Support.

Name of bidder:-

(a) Time & date of receipt up to: 18/11/22 **on 11:00 AM**

(b) Time and date of opening: 18/11/22 **on 02:00 PM**

(c) Period of contract: One year.

Sr.No.	Post	Person	Time limit for provide service	Minimum rate by Tender committee*	GST Rate (%) & Amount	Bidder Service charge.	Total Amount 7=(4+5+6)
1	2		3	4	5	6	7
i.	Technical Assistant Graduate (4 to Less than 6 Year relevant Experience)	1	As per contract	33400/- per month, per person.			
ii.	Technical Assistant Graduate (0 to Less than 2 Year relevant Experience)	1	As per contract	22700/- per month. per person.			
iii.	Office Assistant Support Graduate (0 to Less than 2 Year relevant Experience)	2	As per contract	22700/- per month. per person.			

* Manpower as per NICSI Order no-10(26)/2018

I/We tender rates as mention above

Signature of bidder with seal, mobile no and address

ANNEXURE 'I' ANNUAL TURNOVER STATEMENT

(To be filled by bidders on firm's letterhead)

The average annual turnover of M/s. _____ address _____ for the past three years are given below and certified that the statement is true and correct.

S. No.	Financial Year	Turn over (in Lacs)
1	**2023-24**	
2	**2024-25**	
3	**2025-26**	
	Total turn over	
	Average turn over	

Average Turnover Total:

Signature of Auditor/Seal Chartered Accountant

(Name & Address)

UDIN

Mob. No.

प्रपत्र –'।'

निविदादाता द्वारा घोषणा

मैं/हम घोषणा करता हूँ/करते हैं कि मैंने/हमने जिन सेवाओ के लिए निविदा दी है, उनका/उनके/मैं/हम अधिकृत फर्म हैं।

यदि यह घोषणा असत्य पाई जाए तो किसी भी अन्य कार्रवाई, जो की जा सकती है, पर प्रतिकूल प्रभाव डाले बिना, मेरी/हमारी प्रतिभूति को पूर्ण रूप से जब्त (forfeit) किया जा सकेगा तथा निविदा को, जिस सीमा तक उसे स्वीकार किया गया है, रद्द किया जा सकेगा।

निविदादाता के हस्ताक्षर

प्रपत्र –'ठ'

निविदादाता द्वारा घोषणा

मैं/हम घोषणा करता हूँ/करते हैं, कि हमने जिन सेवाओ को जहाँ कही भी प्रदान की है, वहां विगत 3 वर्षो में सेवाओ मे कमी होने के कारण हमें किसी भी सरकारी विभाग/उपक्रम /कम्पनी द्वारा ब्लैकलिस्ट नहीं किया गया है।

हम यह भी घोषणा करते है कि हमें किसी भी न्यायालय द्वारा सामान प्रदायगी में कोई वाद लम्बित नहीं है तथा इस विषयान्तर्गत हमें किसी भी न्यायालय द्वारा दण्डित नहीं किया गया है।

निविदादाता के हस्ताक्षर

प्रपत्र – ब

Price fall clause प्रमाण पत्र

मैं/हम घोषणा करता हूँ/करते हैं, कि मेरे/हमारे द्वारा जो सेवाए प्रदान की जाएगी, उसमे वर्तमान खुली बोली की प्रस्तुत दरों से कम दरों पर किसी भी विभाग, निगम, बोर्ड, अन्य स्वायतशासी संस्था आदि को समान तरह की सेवाए प्रदान नहीं की जाएगी और यदि कम दरों पर ऐसी सेवाए दी जाती है तो दरे स्वतः ही उस तिथि से तदनुसार ही Downward संशोधित मानी जाएगी।

निविदादाता के हस्ताक्षर मय मोहर

परिशिष्ट 'क'

100/– रू. के नॉन ज्यूडिसियल स्टाम्प पर प्रस्तुत करने वाले घोषणा पत्र का प्रारूप

(नोटेरी से तस्दीक होना चाहिए)

मैं ..... (नाम) ..... (पिता का नाम) ..... (उम्र) ..... जाति ..... व्यवसाय ..... निवासी का हूँ जो कि शपथपूर्वक यह घोषणा करता हूँ कि–

1. मैं मेरी/हमारी फर्म ..... का एक मात्र मालिक/हिस्से दार हूँ तथा में यह घोषणा पत्र हस्ताक्षरित करने हेतु अधिकृत हूँ।
2. मेरी/हमारी फर्म ..... विभाग ..... में ..... श्रेणी में स्थायी/अस्थायी रूप से पंजीकृत है तथा यह पंजीयन आज दिनांक तक वैध है।
3. मेरे द्वारा प्रभारी सिमका, श्री कर्ण नरेन्द्र कृषि विष्वविद्यालय, जोबनेर द्वारा जारी निविदा सूचना संख्या ..... में वर्णित पात्रता सम्बन्धी समस्त शर्तों का अध्ययन कर लिया है तथा समस्त शर्ते मुझे मान्य है एवं मेरी/हमारी फर्म उक्त निविदा के कार्य क्रम संख्या ..... में निविदाऐ भरने हेतु पात्र है तथा स्वीकृति के रूप मे प्रत्येक पृष्ठ पर हस्ताक्षर एवं मोहर लगा दी है।
4. मेरे द्वारा उक्त निविदा में प्रस्तुत किए गये समस्त दस्तावेज पूर्णतः वैध है तथा समस्त तथ्य सही है। मैने कोई भी तथ्य छिपाया/घटाया/बढाया नही है।

उपरोक्त शपथ पत्र के क्रम संख्या 1 से 5 में वर्णित तथ्य मेरी निजी जानकारी अनुसार सही है जिन्हे मै सही होना मानता हूँ।

फर्म का पूरा पता .....
..... पैन नंबर .....
.....
मोबाईल नंबर .....
बैंक का विवरण .....
बैंक का नाम मय शाखा .....
खाता संख्या .....
IFSC Code .....

(हस्ताक्षर शपथ ग्रहिता)

दिनांक .....
स्थान .....

FORM NO. 1 [See rule 83 of RTPP]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No.....of.....

Before the..... (First/Second Appellate Authority)

1. Particulars of appellant:

   (i) Name of the appellant:

   (ii) Official Address, if any:

   (iii) Residential address:

2. Name and address of the respondent (S):

   (i)

   (ii)

   (iii)

3. Number and date of the order appealed against and name and designation of the officer/ authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Ground of appeal:

   .....

   .....

   ..... (Supported by an affidavit)

7. Prayer:

   .....

   .....

Place ..... Date

.....

Appellant's Signature