COLLEGE OF AGRICULTURE, FATEHPUR-SHEKHAWATI,
SIKAR-332301, RAJASTHAN
(Sri Karan Narendra Agriculture University, Jobner)
कृषि महाविद्यालय, फतेहपुर–शेखावाटी, सीकर– 332301,राजस्थान
(श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर)

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DEAN

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No.F. (03)/Accounts/COA/FTR/2026/5058

Date: 25/11/26

Request for Quotation

Sealed quotations are hereby invited from reputed and registered firms/agencies for **Decoration of New Girls hostel and Pandal Stage** on the occasion of the inauguration of the New Girls' Hostel by the Hon'ble Governor of Rajasthan and Chancellor, Sri Karan Narendra Agriculture University, Jobner. The inauguration ceremony is scheduled to be held on **02.12.2026** at the **College of Agriculture, Fatehpur-Shekhawati, Sikar (Rajasthan)**. Interested firms/agencies may submit their quotations in the prescribed format along with the requisite documents. The details of the work, estimated cost and other conditions are given below:

Important Details

Particulars	**Details**
Name of Work	**Decoration of New Girls hostel and Pandal Stage**
Venue	College of Agriculture, Fatehpur-Shekhawati, Sikar
Dates	02 December, 2026
Estimated Cost	Rs. 99,000/- (Rupee Ninety-Nine Thousand Only)
Budget Head	College of Agriculture, Fatehpur-Shekhawati
Last Date of Submission	01.12.2026 up to 01:00 PM
Date of Opening	01.12.2026 at 02:30 PM

The quotations will be opened on the **01.12.2026 at 02:30 PM** before the Purchase Committee by an officer duly authorized for this purpose. The information of this rate quotation is also available on the University website www.sknau.ac.in. Firms/agencies are required to enclose relevant registration documents and certificates along with the prescribed quotation form. The undersigned reserves the right to accept or reject any or all quotations, without assigning any reason thereof.

DEAN

Copy to:

1. Notice Board, College of Agriculture, Fatehpur-Shekhawati.
2. Account Section, College of Agriculture, Fatehpur-Shekhawati.
3. Concerned Purchase Committee Members.
4. Office Record.

DEAN

1. Name of Work: Decoration of New Girls hostel and Pandal Stage

Scope of Work: Providing professional **Decoration of New Girls hostel and Pandal Stage** for the occasion of the inauguration of the New Girls' Hostel by the Hon'ble Governor of Rajasthan and Chancellor, Sri Karan Narendra Agriculture University, Jobner. The inauguration ceremony is scheduled to be held on **02.12.2026** at the **College of Agriculture, Fatehpur-Shekhawati, Sikar (Rajasthan)**.

2. Terms and conditions:

Quotation for **Decoration of New Girls hostel and Pandal Stage** at College of Agriculture, Fatehpur-Shekhawati are invited in sealed envelopes as per following terms and conditions:

1. The rates should be quoted F.O.R. College of Agriculture, Fatehpur-Shekhawati otherwise cost of packing, forwarding, freight, installation etc. be given. **No extra amount will be paid other than quoted amount in bid.**
2. The tender must reach to this office on or before 01.12.2026 up to 01:00 PM.
3. All taxes and excise duty if any to be charged extra should be mentioned clearly.
4. The undersigned reserves the right to reject the tender without assigning any reason thereof.
5. The undersigned reserves the right to procure quantity and give orders of the mentioned tendered items as per requirement.
6. Quotation for **Decoration of New Girls hostel and Pandal Stage** should be mentioned on the top of sealed envelope addressing Office of the Dean, College of Agriculture, Fatehpur-Shekhawati.
7. The prices should be typed or written clearly in ink against each item. Cutting should be avoided as erroneous and overwriting are not permissible.
8. The specification as per Quotation should be fulfilled for **Decoration of New Girls hostel and Pandal Stage**.
9. The terms and conditions should be read carefully and each page of the tender should be signed and sealed properly.
10. The billing for these items should be made in favour of **"Dean,** College of Agriculture, Fatehpur-Shekhawati**"**.
11. The tender form should be filled as per given terms and conditions.
12. Self-attested copies of Address proof, PAN Card, GST Registration, Firm Registration and other essential certificates as required must be attached while submitting the tender.
13. Bids should be duly signed on all pages and serially numbered, properly bound.
14. Liquidated Damages: If the Seller fails to deliver any or all of the Goods/Services within the stipulated delivery period(s) specified in the contract, the Buyer will be entitled to deduct/recover the Liquidated

Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value without any controversy/dispute of any sort whatsoever.

3. Special Terms & Conditions:

1. Lowest price quoted will not qualify for selection of tender but quality and desired standards will also be considered.
2. Attach all documentary proof of credentials which are pledged by the bidder in this tender.
3. Bidder can apply separately for all or any one of the annexed.
4. All the quality consultants supplied shall be of the best quality, pure and according in the specification laid down by this office.

Financial Bid / Rate Quotation

S. No.	Items as specification mentioned	Rates including Taxes and expenses (Rs.)		
		Rate	GST	Total
1	Decoration of New Girls hostel: Complete decoration of porch and front area with wall bouquet, rose sticks, balloons, party prop and other artificial decorative items			
2	Decoration of Pandal Stage: Complete decoration of stage with wall bouquet, rose sticks and garlands			

Details of the Bidder:

1. Name of Firm/Agency: _____
2. Name of Proprietor/Authorized Person: _____
3. Complete Address: _____
4. Mobile Number: _____
5. Email ID: _____
6. GSTIN (if applicable): _____
7. PAN Number: _____

I/We hereby declare that I/we have carefully read and understood all the terms and conditions mentioned above and agree to abide by the same. The rates quoted are inclusive of all applicable taxes and other expenses.

Date: _____

Place: _____

Signature of Bidder with Seal

Name: _____