



Dr. M.L. Meena
Dean

COLLEGE OF AGRICULTURE
(Sri Karan Narendra Agriculture University, Jobner)
BHUSAWAR-BHARATPUR 321406, RAJASTHAN

कृषि महाविद्यालय

(श्री कर्ण नरेन्द्र कृषि विश्वविद्यालय, जोबनेर)
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No. F.() Store./COA/Bhusawar/2026/ 320

Date: 08/07/2026

Limited Tender Information

Sealed tenders are invited for **Services of Tentage, Sound & Mic, Photo & Videography** at College of Agriculture, Bhusawar, Bharatpur. Tender formats can be downloaded from www.sknau.ac.in or are available at our office at 11:00 AM upto 14.07.2026. The tender will be opened on the same day at 2.00 P.M. Detailed information regarding above mentioned tender is available at our office, University website www.sknau.ac.in and <https://sppp.rajasthan.gov.in/>. The undersigned reserves the right to reject the tender without assigning any reason thereof.


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Copy to the following for information and further needful action:

1. The Comptroller, SKNAU, Jobner.
2. The Incharge, CIMCA, SKNAU, Jobner.
3. The Treasury officer, SKNAU, Jobner.
4. The Chairman/Actt/Estt & tender committee members, College of Agriculture, Bhusawar.
5. Tender file.
6. Notice Board.


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Limited tenders for Supply of Food

Limited tenders for **Services of Tentage, Sound & Mic, Photo & Videography** at College of Agriculture, Bhusawar are invited in sealed envelopes as per following terms and conditions:

1. Sealed Single Stage one- envelopes unconditional covered Bids are invited on behalf of **College of Agriculture, Bhusawar** for listed below items & installation.

1. Name of Item: Services of Tentage, Sound & Mic, Photo & Videography					
2. Budget: NUF					
3. Last Date and time for submission of Tender: 14.07.2026 at 01:00 PM					
4. Date and time for opening of Tender: 14.07.2026 at 02:00 PM					
S. No.	Name of Article	Specifications	Qty	Estimated Price (Rupees)	Performance Security (5 %)
1	As per Annexure 2			1.99 Lakh	10,000 Rs.

2. Price preference and/or purchase preference as per instructions to Bidders shall be admissible in evaluation of Bids and award of Contract.
3. The Bidders may enclose the specifications, catalogue and other characteristics of the product offered. They shall also include details of their backup services offered, warranties, etc.
4. The complete Bidding Document including the Conditions of Contract, evaluation and qualification criteria and procedure, bidding forms, specifications, delivery schedule, etc. can be seen at or obtained from the office of the **Dean, College of Agriculture, Bhusawar** during office hours in working days up to **14.07.2026 at 11:00 AM**, Alternatively, these may be seen and downloaded from university website www.sknau.ac.in and <https://sppp.rajasthan.gov.in/>. The price of Performance Security (5% of bid amount) may be paid in the form of Cash or **DD in favour Dean, College of Agriculture, Bhusawar** at the time of Work order.
5. Bids, duly signed on all pages and serially numbered, properly bound shall be submitted personally or by post in sealed envelopes **upto 01:00 PM of 14.07.2026**, to **Dean, College of Agriculture, Bhusawar** bearing the reference to NIB and warning as: **“Bid for Services of Tentage, Sound & Mic, Photo & Videography”, not to be opened before 14.07.2026 at 2:00 PM**”.
6. Bids received after the specified time and date shall not be accepted and returned unopened.
7. The Bids shall be opened at **2:00 PM** on dated **14.07.2026** in the presence of the Bidders or their representatives who wish to be present.
8. The procuring entity is not bound to accept the lowest Bid and may reject any or all Bids without assigning any reason thereof.
9. The Bidders shall have to submit the Copy of PAN Card, GST/SG Registration, Firm Registration, and other essential certificates as required.


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Terms and condition for purchasing Services of Tentage, Sound & Mic, Photo & Videography

1. The successful bidder have to make all the arrangement use providing HI-Tea/Lunch etc. with in the time period ranging from 12-24 flours after issue of work order. The approved firm shall per form all activities as per the provisions of relevant rules and regulations and as per the time line provided by the management from time to time at the prescribed place.
2. "Time is essence" of the contracts, prescribed time lines will be adhered strictly.
3. Tender for **Services of Tentage, Sound & Mic, Photo & Videography** should be mentioned on the top of envelope and should be sent in sealed envelope addressing **Dean, College of Agriculture, Bhusawar**.
4. No advance payment will be made to the tenderer and the money will be released only after satisfactory completion of work i.e. supply, installation and verification by purchaser.
5. The tenderer must put his signature and stamp on every paper of tender including terms and condition.
6. Any kind of overwriting/ correction may lead to cancellation of tender.
7. The prices should be type written clearly in ink against each item. Cutting should be avoided as erroneous and overwriting are not permissible.
8. Dean, College of Agriculture, Bhusawar have the right to accept or reject the tender.
9. Any lapse in time may lead to action against the tenderer under RTPP 2012, RTPP 2013 and other rules laid down by Rajasthan Govt. from time to time and the penalty (L.D.) will be charged.
10. The material should adhere to the specification provided in Annexure-2.
11. The performance security will be forfeited if **Dean, College of Agriculture, Bhusawar** finds out that the material procured is substandard and the work is not satisfactory and all the charges will be borne by the successful bidder for procuring the same from another firm.
12. Incomplete tenders and tenders received late will not be entertained.
13. Any other terms & conditions except cited above will be as per RTPP 2012, RTPP 2013, Rule no.68 of General Finance and Account, Raj. Govt. notification dated 19.11.2015 and other guidelines provided by state government from time to time.
14. The rate contract can be extended for three months on mutual agreed basic.
15. The firms from Rajasthan state and outside Rajasthan state which are not included in price preference status by General Finance and Audit rules of Rajasthan, while comparing the price quoted the Rajasthan sale tax/VAT will not be included and only central sale tax will be included. Which means the sale tax/VAT will not be included in price quoted by local firms while central sale tax will be included in price quoted by firms which are not in price preference status of Rajasthan Government. Liquidated damage (2.50 to 10 Percent) will be recovered as per General finance and audit rules if the material is not supplied within time as per the following.
 - a) Lapse of one fourth period than the stipulated time – 2.50%
 - b) Lapse of one fourth periods but not half than the stipulated time – 5.00%
 - c) Lapse of half to three fourth period than the stipulated time – 7.50%
 - d) Lapse of more than three fourth period than the stipulated time – 10%
16. **Dean, College of Agriculture, Bhusawar** reserves the right to seize in part or whole amount of Performance security, if the tenderer violates the terms and conditions or fails to complete any provision.
17. The tenderer shall give an undertaking that his firm has not been black listed (Appendix I attached). If it is found otherwise then, performance security will be seized and court case will be registered against him.
18. Lowest price quoted will not qualify for selection of tender but quality and desired standards will also be considered.



19. The rates quoted must be Freight on Receipt (FOR) at College of Agriculture, Bhusawar, otherwise installation, cost of packing, forwarding, freight etc. and all other charges be given.
No amount other than that is quoted in financial bid will be paid.
20. All taxes and excise duty if any to be charged extra should be mentioned clearly.
21. Self-attested copies of Address proof, PAN Card, GST/SG Registration other essential certificates as required must be attached while submitting the tender.
22. Supporting documents may also be sought as proof. Further, verifications of documents, claims, etc., may also be done by department any time even before/during or after finalization of tender bid/process.
23. Tender will be cancelled if the security deposit or tender fee is not submitted.
24. Successful bidder will have to sign performance contract on Rs.100 stamp paper & the expenses will be borne by him.
25. Successful bidder will have to deposit **performance security amount of @ 5 %** of the bid amount to the bidder **in the form of DD favoring Dean, College of Agriculture, Bhusawar.**
Firms
26. The guidelines for number/figure mistakes in financial bids: The tender committee will rectify the numerical mistakes as per the following rules.
 - a) If there is mistake in multiplying unit price with quantity, the unit price will be considered and corrections will be made in grand total. If committee feels that there is mistake in decimal place of unit price then grand total will be considered & corrections will be made in unit price.
 - b) If there is mistake in addition and subtraction of various units then unit prices will be considered and corrections will be made in total price.
 - c) If there is mistake in figures and words then the words will be considered unless there is any mistake in writing the numbers. The figures will be considered as per a) & b) listed above.
27. The ordered work will have to be completed **as per work orders.**
28. Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.
29. The tender form should be filled as per given terms and conditions.
30. Any accident/ mishap during the execution of the job will be the responsibility of the agency concerned, which will get the necessary insurance done at their cost.
31. The tender form should be filled as per given terms and conditions.
32. The Prices should be quoted in Indian Rupees only.
33. Each bidder shall submit only one quotation.
34. Quotation must be valid for minimum 180 days since the last date of quotation submission.


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Special Terms & Conditions for Food

1. All the quality consultants supplied shall be of the best quality, pure and according in the specification laid down by this office.
2. The Prices should be quoted in Indian Rupees only.
3. Each bidder shall submit only one quotation.
4. Quotation must be valid for minimum 120 days since the last date of quotation submission.
5. Evaluation of Quotations: The Purchaser will evaluate and compare only the bids that are substantially responsive i.e. the bids that
 - 6.1 confirm tender terms and conditions, technical specifications and requirements.
 - 6.2 have a registered number of GST registration certificate from GSTN, where business is located. The bidder should have a registered income tax/ PAN number.
6. The Quotations would be evaluated for all items together.
7. Award of Order - The Purchaser will award the order to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 8.1 Notwithstanding the above, the Purchaser reserves sole rights to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of order.
 - 8.2 The successful bidder will be notified of the award of order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be part of purchase order.
8. **Detailed specifications of the items are as per Annexure 2 and the prices quoted for the items as per specification mentioned in Annexure-2 must include all the taxes, FOR, installation charges at College of Agriculture, Bhusawar. No other extra charges will be paid by the purchaser.**
9. The bill for these items will be in favour of **“Dean, College of Agriculture, Bhusawar”**.
10. Testing/Installation - The vendor is advised to visit the site to understand real measurements and physical entities and requirements. The successful bidder shall be required to depute a professional person to install the items as per site given directions to full satisfaction.
11. If a Bidder is exempted from payment of any duty/tax upto any value of supplies from them, he should clearly state that no such duty/tax will be charged by him up to the limit of exemption which he may have.



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I agree to all the terms and conditions cited above in the tender and I will provide the required equipment with above mentioned specifications.

Signature and Seal of Bidder along with date

Name-

Address-

Mobile No.-

Financial/ Price Bid Submission Sheet

A. Tentage Facility

S. No.	Items with specification	Qty.	Rate (Rs.) including all taxes and F.O.R.
1	Tent Covered Waterproof	Per Sq. Feet	
2	Stage	16x32x3 feet	
3	Plastic Chair	Per Unit	
4	Two-Seater Sofa	Per Unit	
5	Banquet Chair with Cover	Per Unit	
6	Centre Table for Stage	Per Unit	
7	Dice Podium	Per Unit	
8	Carpet-Red	Per Sq. Feet	
9	Carpet	Per Sq. Feet	
10	Side Wall Cover	Per Sq. Feet	
11	Decorative Iron Gate 10x12'	Per Unit	
12	Generator With Fuel	Per Hour	
13	Silent Standing A/c	Per Unit	
14	Jambo Cooler	Per Unit	
15	Table	Per Unit	
16	Dining Round Table	Per Unit	
17	LED Light 100 W	Per Unit	
18	Service Charge		
		Total	

B. Photography & Videography per event

S. No.	Particular	Rate (Rs.) including all taxes and F.O.R.
1	Photography	
2	Videography	
	Total	

C. Decoration of Stage

S. No.	Items with specification	Rate (Rs.) including all taxes and F.O.R.
1.	Complete decoration of stage with minimum 26 wall bouquet, 80 rose sticks and garlands for stage cover.	
2.	Building Decoration Per Sq. Feet	

D. Sound and Mic system

S. No.	Particular	Rate (Rs.) including all taxes and F.O.R.
1	Speakers System 800 watt. with amplifier	
2	Bluetooth Mic. four	
	Total	

